

Equality impact assessment form

An equality impact assessment should take place when considering doing something in a new way.

Please submit your completed form as an appendix to your committee reports for monitoring and publishing purposes to ['report clearance'](#) (please refer to report writing guidance).

Please keep your answers brief and to the point. Consideration needs to be reasonable and proportionate.

Please also remember that this will be a public document – do not use jargon or abbreviations.

Section 1: Details

Service	Health and Housing
Title and brief description (if required)	Adult Safeguarding Policy
New or existing	Existing
Author/officer lead	Craig Brown
Date	17/01/2017

Does this affect staff, customers or other members of the public?

Yes Please complete the rest of the equality form.

Section 2: Summary

What is the purpose, aims and objectives?

The main aim of this review is to make the Safeguarding Policy process more accessible and effective through improving understanding, introducing a clear line of accountability and simplification of reporting.

The policy is a key corporate document and supporting procedures are to be available to all staff. Application of the policy is to be proportionate – employees with regular contact with vulnerable adults or with responsibility for ensuring safe environments will take priority.

The purpose of this policy and associated procedures is to protect and promote the welfare of the vulnerable adults using or receiving services provided or commissioned by Lancaster City Council and to protect the Council, its officers, elected members and volunteers. Safeguarding children and vulnerable adults is the responsibility of Lancaster City Council employees.

Who is intended to benefit and how?

The key beneficiaries of the policy are vulnerable adults across the Lancaster district. The policy also provides a formalised approach for staff and members who may find themselves dealing with safeguarding issues.

Section 3: Assessing impact

Is there any potential or evidence that this will or could:		
• Affect people from any protected group differently to others?	Yes	
• Discriminate unlawfully against any protected group?		No
• Affect the relations between protected groups and others?		No
• Encourage protected groups to participate in activities if participation is disproportionately low (won't always be applicable)?	NA	
• Prevent the council from achieving the aims of its' Equality and Diversity Policy?		No

If yes, please provide more detail of potential impact and evidence including:

- A brief description of what information you have and from where eg getting to know our communities data, service use monitoring, views of those affected ie discussions or consultation results?
- What does this tell you ie negative or positive affect?

Age	The Policy is specifically targeted at ensuring the safety of vulnerable adults and accordingly has a positive impact. A separate policy will address protection of children and young people adults.
Disability	
Faith, religion or belief	
Gender	
Gender reassignment	
Race	
Sexual orientation	
Rural communities	
People on low incomes	

Section 4: Next steps

Do you need any more information/evidence e.g., statistics, consultation? If so, how do you plan to address this?

N/A

How have you taken/will you take the potential impact and evidence into account?

Through quarterly monitoring of policy and case reports

How do you plan to monitor the impact and effectiveness of this change or decision?

The policy will be reviewed on a yearly basis.

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